

American Association of Railroad Superintendents  
PO Box 200, LaFox IL 60147  
Phone: 331-643-3369  
www.supt.org  
Email: aars@supt.org

Company Sponsorship Form

for the

Michigan State University Certificate Program in  
Railway Management

Please return completed form to above address or via email

**Michigan State University Certificate Program in Railway  
Management Company Sponsorship Form**

Company \_\_\_\_\_

Name \_\_\_\_\_

Job Title \_\_\_\_\_

Division/Department \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip/Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

***The following candidate will be sponsored for the AARS Scholarship at Michigan State University—Certificate Program in Railway Management.***

Name \_\_\_\_\_

Job Title \_\_\_\_\_

Years in company \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

***With my signature below I confirm that my organization is aware of the commitments represented by enrolling in the Michigan State University Railway Management Program Certificate Course in Railway Management and specifically agree that the above candidate be released from company duties during course time of*** Week 1: August 7-11, 2017 MSU Lansing, MI ; Week 2: September 25-29, 2017 Chicago, IL; Week 3: October 16-20, 2017 Pueblo, CO (Home of TTCL); Week 3: November 13-17, 2017 Washington DC

\_\_\_\_\_  
***Name***

\_\_\_\_\_  
***Department***

\_\_\_\_\_  
***Company***

\_\_\_\_\_  
***Date***

# **American Association of Railroad Superintendents**

## **Application**

### **AARS Scholarship for the**

### **2017 Certificate Program in Railway Management Program** **Michigan State University, East Lansing, Michigan**

The Certificate Program in Railway Management is intended for railway and transportation employees who have been with a railroad company a minimum of three years and demonstrate a potential for advancement and growth. They should be willing to learn and share their learnings with others. Computer and internet literacy is essential. The Certificate Program will be given in four one-week sessions over six months and will include both classroom and field experiences. In addition these sessions will be linked by assignments and other computer based case studies and work sessions.

Week 1: August 7-11 -- MSU Campus Lansing, MI

Week 2: September 25-29-- Chicago, IL

Week 3: October 16-20 -- Pueblo, CO (Home of TTCI)

Week 4: November 13-17 -- East Lansing, Michigan (MSU Campus)

The cost of the four-week course is \$17,500, and includes all lodging, breakfast and lunch, text books and other classroom and field trip costs. Transportation to and from the course and most dinners are not included in the cost.

The Certificate Course was developed by the staff of the Michigan State University Railway Management Program (RMP) based on an industry-wide Needs Assessment conducted in 2007 (see [www.raileducation.com](http://www.raileducation.com) under Resource tab).

## **American Association of Railroad Superintendents**

The American Association of Railroad Superintendents (AARS) is pleased to announce the availability of a Certificate Program in Railway Management Scholarship from Michigan State University, sponsored by a major benefactor of the program, to all members employed by a railroad company.

### **Eligibility**

To be eligible for consideration, an applicant must:

- Be a member or have an application pending for membership in the AARS
- Be employed by a railroad company for a minimum of three years and demonstrate a potential for advancement and growth.
- Have full support of their company during the course time.

### ***Amount of Scholarship Award—\$17,500***

The Scholarship is fully funded by Michigan State University through a sponsorship by a major benefactor.

The cost of the four-week course is \$17,500 includes all lodging, breakfasts, lunches, textbooks and other classroom and field trip costs. Transportation costs to and from the course and most dinners are not included in the scholarship.

### ***Application Deadline—April 15, 2017***

Applications are available through the AARS web site, [www.supt.org](http://www.supt.org), or the AARS Office, PO Box 200, LaFox, IL 60147 (331-643-3369). Applications must be mailed (PO Box 200, LaFox IL 60147), or emailed to Carrie Foor [cfoor54@msn.com](mailto:cfoor54@msn.com), and must be received by AARS no later than April 15, 2017. The successful candidate will be notified the second week of May 2017.

### ***Application Process***

To apply for the scholarship the following materials must be completed and submitted to AARS:

1. A completed Application listing educational profile, employment profile, and a brief essay.
2. A completed Company Sponsorship Form from the applicant's department supervisor.

### ***Evaluation and Notification***

The AARS Scholarship Committee will base its evaluation for awards on the materials submitted. (Please note the scoring criteria on the application form. There is competition for this scholarship, so take the time to present yourself completely in your application.)

Candidates will be notified of the Committee's decision the second week of May, 2017.

**American Association of Railroad Superintendents  
Scholarship Evaluation Guide**

Name\_\_\_\_\_

Grades----- 5 points

Narrative----- 30 points

Recommendations----- 10 points

Honors----- 20 points

Career Achievements----- 25 points

Overall Opinion----- 10 points

Total points----- \_\_\_\_\_

# AMERICAN ASSOCIATION OF RAILROAD SUPERINTENDENTS

## Scholarship Application for the 2017 Certificate Program in Railway Management Michigan State University

*Please type or print the following information, attaching an additional sheet if more space is needed, and your resume.*

### A. BACKGROUND

NAME \_\_\_\_\_  
*Last First Middle*

EMPLOYER \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

*Street*

*City*

*State*

*Zip*

*Home Telephone Number*

*Email Address*

### B. EDUCATION

**Other Colleges or Universities attended:**

\_\_\_\_\_  
*Name Location (City and State) Dates of Attendance*

\_\_\_\_\_  
*Major Course of Study Credited Hours Earned to Date Accumulated Grade Point Average*

\_\_\_\_\_  
*Name Location (City & State) Dates of Attendance*

\_\_\_\_\_  
*Major Course of Study Degree if any Accumulated Grade Point Average*

\_\_\_\_\_  
*Degree earned*

**WORK EXPERIENCE (Most Recent First)**

**Employer's Name:** \_\_\_\_\_ **Phone No: ( )** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Period of Employment:** \_\_\_\_\_ **To** \_\_\_\_\_

**Title of Position & Description of Duties:** \_\_\_\_\_

\_\_\_\_\_

**Employer's Name:** \_\_\_\_\_ **Phone No: ( )** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Period of Employment:** \_\_\_\_\_ **To** \_\_\_\_\_

**Title of Position & Description of Duties:** \_\_\_\_\_

\_\_\_\_\_

**D. NARRATIVE REQUIREMENTS**

*Prepare a one-paragraph narrative of your professional goals and aspirations on a separate sheet with your name at the top.*

**E. PROFESSIONAL REFERENCE:**

\_\_\_\_\_  
*Name, Address, Phone, Email*

**F. PROFESSIONAL ORGANIZATIONS:**

\_\_\_\_\_

**G. ACHIEVEMENTS IN RAILROAD BUSINESS/INDUSTRY:**

\_\_\_\_\_

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

*Completed application along with accompanying Company Sponsorship Form should be mailed to the President of the American Association of Railroad Superintendents, PO Box 200, LaFox IL, 60147 or emailed to Carrie Foor at cfoor54@msn.com. Application must be received by April 15, 2017.*