Company Sponsorship Form

for the

Michigan State University Certificate Program in Railway Management

Please return completed form to above address or via email
Michigan State University Certificate Program in Railway Management Company Sponsorship Form

Company ______________________________________________________________

Name _________________________________________________________________

Job Title _______________________________________________________________

Division/Department _____________________________________________________

Street Address ___________________________________________________________

City, State, Zip/Postal Code _________________________________________________

Phone __________________________________ Fax ____________________________

Email __________________________________________________________________

The following candidate will be sponsored for the AARS Scholarship at Michigan State University—Certificate Program in Railway Management.

Name ___________________________________________________________________

Job Title _________________________________________________________________

Years in company __________________________________

Phone ________________________________   Email ____________________________

With my signature below I confirm that my organization is aware of the commitments represented by enrolling in the Michigan State University Railway Management Program Certificate Course in Railway Management and specifically agree that the above candidate be released from company duties during course time of Module 1 – April 27 – May 1, 2020; Railway Business Administration, MSU, East Lansing, MI; Module 2 – June 8 – 12, 2020; Railway Regulation, Safety & the Rail Industry, Washington, DC; Module 3 – September 14 – 18, 2020; Railway Operations, Chicago, IL; Module 4 – October 26 – 30, 2020; Railway Engineering & Technology, Pueblo, CO.

____________________________  ______________________________
Name      Department

____________________________  ______________________________
Company       Date
American Association of Railroad Superintendents

Application

AARS Scholarship for the

2020 Certificate Program in Railway Management Program
Michigan State University, East Lansing, Michigan

The Certificate Program in Railway Management is intended for railway and transportation employees who have been with a railroad company a minimum of three years and demonstrate a potential for advancement and growth. They should be willing to learn and share their learnings with others. Computer and internet literacy is essential. The Certificate Program will be given in four one-week sessions over six months and will include both classroom and field experiences. In addition, these sessions will be linked by assignments and other computer-based case studies and work sessions.

Module 1 – April 27 – May 1, 2020; Railway Business Administration, MSU, East Lansing, MI

Module 2 – June 8 – 12, 2020; Railway Regulation, Safety & the Rail Industry, Washington, DC

Module 3 – September 14 – 18, 2020; Railway Operations, Chicago, IL

Module 4 – October 26 – 30, 2020; Railway Engineering & Technology, Pueblo, CO

The cost of the four-week course is $17,500, and includes all lodging, breakfast and lunch, text books and other classroom and field trip costs. Transportation to and from the course and most dinners are not included in the cost.

The Certificate Course was developed by the staff of the Michigan State University Railway Management Program (RMP) based on an industry-wide Needs Assessment conducted in 2007 (see www.raleducation.com under Resource tab).
American Association of Railroad Superintendents

The American Association of Railroad Superintendents (AARS) is pleased to announce the availability of a Certificate Program in Railway Management Scholarship from Michigan State University, sponsored by a major benefactor of the program, to all members employed by a railroad company.

Eligibility

To be eligible for consideration, an applicant must:

- Be a member or have an application pending for membership in the AARS
- Be employed by a railroad company for a minimum of three years and demonstrate a potential for advancement and growth.
- Have full support of their company during the course time.

Amount of Scholarship Award—$17,500

The Scholarship is fully funded by Michigan State University through a sponsorship by a major benefactor.

The cost of the four-week course is $17,500 includes all lodging, breakfasts, lunches, textbooks and other classroom and field trip costs. Transportation costs to and from the course and most dinners are not included in the scholarship.

Application Deadline—March 6, 2020

Applications are available through the AARS web site, www.supt.org., or the AARS Office, PO Box 200, LaFox, IL 60147 (331-643-3369). Applications must be mailed (PO Box 200, LaFox IL 60147), or emailed to Carrie Foor cfoor54@msn.com, and must be received by AARS no later than March 6, 2020. The successful candidate will be notified the second week of March 2020.

Application Process

To apply for the scholarship the following materials must be completed and submitted to AARS:

1. A completed Application listing educational profile, employment profile, and a brief essay.
2. A completed Company Sponsorship Form from the applicant’s department supervisor.

Evaluation and Notification

The AARS Scholarship Committee will base its evaluation for awards on the materials submitted. (Please note the scoring criteria on the application form. There is competition for this scholarship, so take the time to present yourself completely in your application.)

Candidates will be notified of the Committee’s decision the second week of March, 2020.
American Association of Railroad Superintendents
Scholarship Evaluation Guide

Name________________________________________________

Grades-------------------------------------------------------    5 points

Narrative----------------------------------------------------   30 points

Recommendations-----------------------------------------   10 points

Honors-------------------------------------------------------   20 points

Career Achievements--------------------------------------   25 points

Overall Opinion--------------------------------------------   10 points

Total points------------------------------------------------  _________________
AMERICAN ASSOCIATION OF RAILROAD SUPERINTENDENTS

Scholarship Application for the
2020 Certificate Program in Railway Management
Michigan State University

Please type or print the following information, attaching an additional sheet if more space is needed, and your resume.

A. BACKGROUND

NAME ________________________________________________________________________

Last             First              Middle

EMPLOYER ________________________________________________________________

ADDRESS ________________________________________________________________

___________________________________________________________

HOME ADDRESS __________________________________________________________

Street

City           State           Zip

___________________________________________________________

Home Telephone Number       Email Address


B. EDUCATION

Other Colleges or Universities attended:

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<tr>
<th>Name</th>
<th>Location (City and State)</th>
<th>Dates of Attendance</th>
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<tr>
<th>Major Course of Study</th>
<th>Credited Hours Earned to Date</th>
<th>Accumulated Grade Point Average</th>
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<tr>
<th>Major Course of Study</th>
<th>Degree if any</th>
<th>Accumulated Grade Point Average</th>
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Degree earned
WORK EXPERIENCE (Most Recent First)

Employer’s Name: __________________________________________ Phone No: ( ) ____________________________

Address: ____________________________________________________________________________________________

Period of Employment: __________________________ To __________________________

Title of Position & Description of Duties: __________________________________________________________________

________________________________________________________

Employer’s Name: __________________________________________ Phone No: ( ) ____________________________

Address: ____________________________________________________________________________________________

Period of Employment: __________________________ To __________________________

Title of Position & Description of Duties: __________________________________________________________________

________________________________________________________

D. NARRATIVE REQUIREMENTS

Prepare a one-paragraph narrative of your professional goals and aspirations on a separate sheet with your name at the top.

E. PROFESSIONAL REFERENCE:

Name, Address, Phone, Email

F. PROFESSIONAL ORGANIZATIONS:

________________________________________________________

G. ACHIEVEMENTS IN RAILROAD BUSINESS/INDUSTRY:

________________________________________________________

________________________________________________________

Signature of Applicant __________________________ Date ________________

Completed application along with accompanying Company Sponsorship Form should be mailed to the President of the American Association of Railroad Superintendents, PO Box 200, LaFox IL, 60147 or emailed to Carrie Foor at cfoor54@msn.com. Application must be received by March 6, 2020.